**Risk assessment where there is a heightened risk of harm to guest/host/SH staff or volunteer/another person**

**Guest’s name: Date of risk assessment: Completed by:**

**Referrer (name of agency + individual making the referral):**

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| **What is the risk?** | **Who might be harmed and how?** | **What is already being done?** | **What further action is needed?** | **Action by who?** | **Action by when?** | **Done?** | **Notes** |
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Examples of risk include:

* Perpetrator learns where guest is living / comes to host’s house / threats in person / threats by eg message, phone / exhibits violent behaviour.
* Self harm / mental health issues / addictions / suicide potential / aggressive behaviour / withdrawn behaviour / unwise decision-making around health, friendships, personal safety, host’s property etc / theft from hosts

Examples of who might be harmed, and how, include:

* Guest, host, member of host’s family, member of SH staff, volunteer.
* Harm may be physical or psychological.

Examples of what is already being done or still needs to be done may include:

* Guest has agreed not to reveal location / Guest has agreed not to leave the house / Host briefed about any additional risk involved in the placement / Host will not discuss placement with anyone not directly involved / Use of social media discussed and agreed with guest, host / Guest will not take any photographs of the host, family, house / Police informed of location / Action taken to turn off location services to mitigate risk of tracking via guest’s phone / Discussion with host, guest about what to do in case of contact by perpetrator / Telephone numbers for eg police available to guest, host / Training of hosts, information provided, around psychological issues affecting behaviour of eg survivors of trafficking, domestic abuse
* Consider referral to a specialist agency eg City Hearts, Hope At Home

Sanctuary Hosting’s management of the placement may include:

* Experienced support workers in place; support workers fully briefed; support workers reminded of data protection, heightened need for confidentiality; SH will check in with support workers more often than usual