

boaztrust: Initial Contact Meeting

Client:

Home Office no.:

Date and time meeting:

Boaz staff present:

Part A: Introduction to Boaz + client-support worker introduction

1) Introduce Boaz to the client

- Different accommodation options
- Temporary accommodation: initially 1 month, then progress and accommodation will be reviewed every 3 months (maximum up to 1 year)
- Support we offer: support worker – Red Cross food parcel/weekly food money – classes and activities – bus fares – legal services
- Client will be asked to bring in documents within 1 month

2) Check information on referral form:

- Asylum case

When did you apply for asylum? _____

When were you refused? _____

Are you working on a fresh claim? _____

Are you signing at Dallas Court? _____

- Accommodation & support

Where are you staying for the moment? _____

(In which area? _____)

Are you waiting for a decision on a Section 4 / 95 application? _____

Do you have any family in the UK? _____

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Do you have contact with any other agencies? _____

- Health issues

Do you have any health issues? _____

3) Complete risk assessment

4) Explain next steps

- Are you still happy to go ahead? _____
- Client will be contacted as soon as we have a space available

Notes: