

### Face-to-Face Assessment

Date ...../...../..... Referral Name .....

Action Foundation Reps ..... Interpreter .....

**Introduction:**

Our charity is called Action Foundation - (introduce representatives). Our accommodation project, Action Housing, provides short-term accommodation. Some people stay with us for a month or two, some stay for longer. We help people who can't support themselves and who aren't eligible for government support. Any offer of accommodation is dependent on our residents taking reasonable steps to obtain longer-term accommodation elsewhere – we can't do everything for our residents. We have no connection with the government or the Home Office. All of our funding comes from other charities and from individuals. We need to ask you some questions to find out if you are eligible for our accommodation. If you provide false or misleading information we may withdraw any offer of accommodation that we make. We won't share the information you give us with anyone other than our Trustees/Management Team without asking your permission.

Current Mobile Phone Number(s) .....

Photo of applicant or Copy of ARC card taken?

### ASYLUM

1) Why did you come to the UK? I.e. asylum, family, work, human rights?

.....

2) If asylum, when did you first claim asylum in the UK?

.....

3) Was the basis of your most recent asylum claim ethnic, political, religious, or something else?

.....

4) How many claims for asylum have you made?

.....

5) How many appeals have you made?

.....

6) Do you have a current/fresh claim that has not been decided yet?

.....

7) If so, when did you start it?

.....

8) When was your most recent claim for asylum refused?

.....

9) Are you receiving Section 4 support (fresh claim awaiting decision) now?

.....

10) How long have you been without support/accommodation?

.....

11) What is the name of your most recent solicitor company?

.....

12) Individual solicitor's name?

.....

13) If not known to us, do you have their contact details?

.....

14) Which of the following solicitors have you spoken to about your asylum claim and how recently?

|                      |       |                                   |
|----------------------|-------|-----------------------------------|
| Brar and Co.         | Y / N | Rough date of last contact: _____ |
| David Gray           | Y / N | Rough date of last contact: _____ |
| Newcastle Law Centre | Y / N | Rough date of last contact: _____ |

15) We need to see your determination letter and reasons for refusal. Do you have these today?

.....

16) When did you last speak to a solicitor?

.....

17) Any future appointments planned?

.....

18) With which solicitor company?

.....

19) Individual solicitor's name?

.....

20) If not known to us, do you have their contact details?

.....

21) Do you still want to pursue a claim for asylum in the UK or do you want to try something else?

.....

22) If you want to pursue your asylum claim, what are you doing to progress your asylum case at the moment?

.....

23) Are you expecting to get any fresh evidence for a new case or appeal soon?

.....

24) Have you ever had any contact with the Red Cross Family Tracing Service?

.....

**HEALTH**

25) How is your physical health?

.....

26) Do you have any infectious/contagious diseases we should know about?

.....

27) Are you on any prescribed medication? (Details).

.....

28) Are you using any other medication? (Details).

.....

29) Do you have any allergies? (Details).

.....

**30) Do you ever use drugs? (Details).**

.....

**31) Are you having regular hospital/GP appointments for your physical health?**

.....

**32) Which GP are you registered with?**

.....

**33) Is it easy for you to arrange and attend GP appointments?**

.....

**34) Are any problems getting better, worse or staying the same?**

.....

**35) Have you got a current HC2 certificate for free prescriptions/medicines?**

.....

**36) How is your mental health?**

.....

**37) Are you on any medication for your mental health? (Details).**

.....

**38) Are you regularly seeing a counsellor/GP for your mental health?**

.....

**39) Which counsellor/GP?**

.....

**40) Are any problems getting better, worse or staying the same?**

.....

**41) Are there any emotions which you find particularly difficult to deal with? I.e. sadness, anger.**

.....

42) How do you normally react when you feel like that?

.....

43) What do you do when you're angry?

.....

44) What do you do when you're upset?

.....

45) Is there anything else which helps you when you feel like that?

.....

46) Have you ever applied for social services support (also known as Section 21)?

.....

47) Have you ever received any social services support (severe health problems)?

.....

**ACCOMMODATION**

48) Where have you slept in the last week (i.e. relative, friend, stranger, bed, sofa, floor, staying during daytime, likely to change soon)? Account for each of the last 7 nights.

.....

49) Why can't you stay there longer-term?

.....

50) Have you been sleeping outside recently?

.....

51) What things are you doing to try to find some accommodation at the moment?

.....

52) How easy do you find it to share accommodation with other people?

.....

53) How would you feel about sharing a house with people who have the same language/nationality/race/religion/political views?

.....

54) How would you feel about sharing a house with people who have a different language/nationality/race/religion/political views?

.....

55) Any language/nationality/race/religion/ political views you would find it particularly difficult to share accommodation with?

.....

56) If you were to be offered accommodation with us, how do you think you might react if there was a problem with another resident in the accommodation / next-door neighbour (i.e. noisy)?

.....

57) Is there anything else that you would find particularly difficult about sharing accommodation with others?

.....

58) If we offer you accommodation, when you do eventually move out of the house we would need you to leave everything that Action Foundation have provided. Including: bedding, furniture, electrical equipment so that the house and room is ready for the next person. Does that make sense?

.....

59) Our houses are very basic but we aim to keep them in a good state of repair/maintenance. If we offer you accommodation we may need you to sign the Occupancy Agreement before you've visited the property - do you have any questions about the property now?

.....

**SUPPORT NETWORK**

60) How have you supported yourself with food and money since your asylum claim was refused (i.e. support agencies, paid work, friends, family, faith group)?

.....

61) Are you receiving any support from organisations / individuals other than your referral agency?

.....

62) Are you receiving any support from relatives or friends back home?

.....

63) Can you think of any way you could pay for your own accommodation/maintain your own tenancy?

.....

64) Have you done any paid work in the last month?

.....

65) Are you doing any voluntary work?

.....

66) Do you do courses at any of the following places:

|                 |       |
|-----------------|-------|
| Action Language | Y / N |
| City Library    | Y / N |
| Crisis          | Y / N |

67) Any other college courses/study?

.....

68) Which days/times?

.....

69) Do you have a bus or metro pass?

.....

70) What do you do during the day?

.....

71) If you worked in your home country what was your job?

.....

72) What skills and interests do you have, what are you good at?

.....

**73) Obviously finding accommodation is your top priority now but are there any activities you would like to do if you did have accommodation?**

.....

**74) Can you think of anyone who you could live with for the short or long-term?**

.....

**75) Do you have any British friends?**

.....

**a. If yes, why can't you stay with them?**

.....

**76) Do you have any friends with status?**

.....

**a. If yes, why can't you stay with them?**

.....

**77) Do you have a spouse/partner/girlfriend/boyfriend in the UK?**

.....

**a. If yes, why can't you stay with them?**

.....

**78) Do you have any family in the UK? What relation?**

.....

**a. If yes, why can't you stay with them?**

.....

**79) Are you part of a local community of people from your country/ethnic group?**

.....

**a. If yes, why can't they help you with accommodation?**

.....



**80) Are you part of a local faith group, i.e. church, mosque, etc?**

.....

**a. If yes, why can't they help you with accommodation?**

.....

**81) Do you have any family living in Europe/North America/other countries?**

.....

**a. Do they have status/citizenship there?**

.....

**b. If yes, why can't you stay with them?**

.....

**82) Do you have a befriender via. Common Ground or WERS?**

.....

**83) Which of the following organisations are you in contact with?**

|                 |       |
|-----------------|-------|
| Blue Sky Trust  | Y / N |
| Comfrey Project | Y / N |
| Crisis          | Y / N |
| Crossings       | Y / N |
| Globe           | Y / N |

**84) What other organisations are you in contact with?**

.....

**85) Can they offer you any support?**

.....

**86) Have you been a victim of any crime whilst you've been in the UK?**

.....

**87) If we offer you accommodation, when would you be able to move into the house?**

.....

**POLICE & IMMIGRATION**

**88) Have you been arrested or warned by the police whilst you've been in the UK?**

.....

**89) What for?**

.....

**90) Do you sign with immigration?**

.....

**91) Where?**

.....

**92) How frequently?**

.....

**93) We need to take a photocopy of the letter which is stamped by immigration when you sign.**

.....

**94) We ask all of our residents to sign regularly with immigration to help strengthen their asylum cases. We provide travel expenses to make this possible. If you were to accept an offer of accommodation from us you would need to sign regularly with immigration. Do you have any questions about this?**

.....

**Inform Applicant**

- a) If you accept an offer of accommodation in one of our houses you must sign and agree to follow the Occupancy Agreement (house) rules. Breaking the Agreement will mean that you need to leave the accommodation.
- b) If you accept an offer of accommodation in one of our houses you must sign a consent form so that we can contact solicitors/health professionals on your behalf to help you with your case.
- c) If you; start a fresh claim, become entitled to social services support, or start paid work you must tell us immediately. If you are able to find accommodation/support elsewhere you must tell us immediately as you will have to leave our accommodation. No-one in an Action Foundation house is allowed to be in paid work. This is because our accommodation is for people who have no other way of supporting themselves.
- d) We need to talk now to decide whether or not we're able to make you an offer of accommodation. We will contact you by phone as soon as possible if that's ok? We will contact you with our decision by ..... AM/PM at the latest on ...../...../..... .

95) Thank you. Do you have any questions for us?

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