

**NACCOM**  
**ACCOUNTS**  
**30 JUNE 2016**

**Charity Number 1162434**

**STEPHENSON COATES LIMITED**

Chartered Accountants  
West 2, Asama Court  
Newcastle Business Park  
Newcastle upon Tyne  
NE4 7YD

# NACCOM

## ACCOUNTS

PERIOD ENDED 30 JUNE 2016

<b>CONTENTS</b>	<b>PAGE</b>
Trustees' annual report	1
Independent examiner's report to the trustees	7
Statement of financial activities	8
Balance sheet	9
Notes to the accounts	10

**NACCOM**  
**TRUSTEES' ANNUAL REPORT**  
**PERIOD ENDED 30 JUNE 2016**

The trustees present their report and the unaudited accounts of the charitable incorporated organisation for the period ended 30 June 2016.

**REFERENCE AND ADMINISTRATIVE DETAILS**

<b>Registered charity name</b>	NACCOM
<b>Charity registration number</b>	1162434
<b>Principal office</b>	110 Oldham Road Manchester M4 6AG

**The trustees**

The trustees who served the charity during the period were as follows:

J Prior  
S Brown  
J Demars  
P Catterall  
R Bee  
C Boulghassoul  
J Kortlaender  
W Sutcliffe  
A Murray

A Murray was appointed as a trustee on 13 January 2016.

J Demars retired as a trustee on 6 October 2015.

<b>Secretary</b>	Paul Catterall
------------------	----------------

<b>Independent examiner</b>	John Oswald Stephenson Coates Limited West 2, Asama Court Newcastle Business Park Newcastle upon Tyne NE4 7YD
-----------------------------	--

<b>Bankers</b>	Unity Trust Bank plc Nine Brindleyplace Birmingham B1 2HB
----------------	--

# NACCOM

## TRUSTEES' ANNUAL REPORT *(continued)*

### PERIOD ENDED 30 JUNE 2016

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

##### **Governing document and membership:**

NACCOM is a Charitable Incorporated Organisation established on 26 June 2015, governed by its constitution with voting members other than its charity trustees. The Charity Registration number is 1162434. The Charity currently has 39 full member organisations with voting rights and new members can apply for membership to the Board of Trustees at any time throughout the year. A full member organisation has to be accommodating at least one asylum seeker with no recourse to public funds. The member organisation has only one vote at the Annual General Meeting. NACCOM also has 6 associate members (individuals or organisations that who do not accommodate asylum seekers with no recourse to public funds) who do not have voting rights but can participate in and benefit from all other NACCOM activities.

##### **Appointment and retirement of Trustees:**

The Charity currently has eight trustees. At the first AGM (5 December 2016) all trustees will retire and seek re-appointment. Thereafter one third of all trustees (on a rotational basis) will retire at each AGM and seek re-election if they wish to do so. The Board will actively seek 2 - 4 new Trustees early in 2017 by advertising widely in order to get a greater balance of experience (including lived experience of asylum), ethnicity, and regional representation. Chosen candidates will join the Board for meetings initially as guests before being formally invited to stand for election at the next AGM following further discussion and the taking up of references.

##### **Organisation:**

The Charity is organised so that its trustees meet regularly (at least four times a year) to review its affairs and set objectives. Currently there is a part-time National Co-ordinator to manage the day-to-day activity. He is based at The Boaz Trust in Manchester where the registered office for NACCOM is. In the past there has been a strong association with The Boaz Trust where the National Co-ordinator also currently works part-time. Prior to the establishment of NACCOM as a separate charity The Boaz Trust was the umbrella organisations that managed NACCOM's activities.

#### OBJECTIVES AND ACTIVITIES

##### **The objects of the CIO are:**

- a) To prevent or relieve poverty among refugees, asylum seekers, and migrants with no recourse to public funds living in the United Kingdom
- b) To advance the education of the public in general in the subject of asylum.

Over the last six months the Board of Trustees together with a consultant with significant experience and knowledge of the asylum sector and of NACCOM's work, have been working on a Vision and Mission statement that clearly communicates our objectives to focus the charity's work over the next four years. In short this will help us transition NACCOM from being a largely informal network that is under resourced to a more strategically focused national network with the resources required to help support and facilitate a significant growth in the sector and make a bigger impact on ending destitution both from a delivery and advocacy point of view.

##### **Vision**

NACCOM is committed to bringing an end to destitution amongst asylum seekers, refugees and migrants with no recourse to public funds living in the UK.

# NACCOM

## TRUSTEES' ANNUAL REPORT *(continued)*

### PERIOD ENDED 30 JUNE 2016

#### **Mission**

NACCOM exists to promote best practice in and support the establishment of accommodation projects that reduce destitution amongst asylum seekers. In addition, they may also support migrants with no recourse to public funds (NRPF) and / or refugees facing barriers to accessing affordable housing. It does this by:

- providing networking opportunities to encourage, empower and connect members.
- sharing knowledge and promoting best practice to provide pathways out of destitution.
- working with others (including those with lived experience) to raise awareness of destitution and campaign for a just and humane asylum system.
- gathering and disseminating data on the scale of destitution and positive outcomes achieved by members.

#### **Objectives 2017-2020**

1. Enable members' capacity to increase in order to accommodate more clients and encourage growth of NACCOM membership particularly in dispersal areas where there are no NACCOM members. We aim for members to be collectively housing 1,000 refused asylum seekers a year who have no recourse to public funds (NRPF) by 2020 and a total of 2,250 homeless asylum seekers, refugees and other migrants with NRPF a year.
2. Develop support to member organisations, to become more sustainable and professional, by encouraging and sharing good practice as well as promoting and supporting partnership working.
3. Improve data gathering from members to provide key stakeholders, influencers and decision makers with information that highlights the extent and effects of destitution, as well as the success of NACCOM members in achieving routes out of destitution.
4. Empowering members' clients to tell their story so that, working in partnership with other organisations, the human face of destitution has a raised profile.

# NACCOM

## TRUSTEES' ANNUAL REPORT *(continued)*

PERIOD ENDED 30 JUNE 2016

### Activities

We will achieve these objectives by engaging in the following activities;

1. Encouraging and supporting the set-up of new / small projects or organisations to increase provision of bed spaces and support for asylum seekers and migrants with NRPF.
2. Identifying and promoting good practice standards across the NACCOM membership, by producing and sharing resources, including via the member's area on the website, and running training and capacity building events for member organisations.
3. Supporting members to gather data on the extent of destitution and on their work. NACCOM will compile this data, ensuring it is robust and ready to be used to influence public opinion and policy making.
4. Commissioning evaluation, advice or other work for the benefit of member organisations and their clients.
5. Running an annual UK national conference as well as regional focus group meetings.
6. Developing and implementing a communications strategy to promote the work of NACCOM and its members, disseminate case studies and good practice.
7. Building relationships with sympathetic funders/social investors to channel capacity into NACCOM and its members.
8. Engaging with strategic partners and networks (such as the Strategic Alliance for Migrant Destitution) to ensure collaborative working where appropriate and shared learning across the wider homeless and refugee / migrant sectors.

# NACCOM

## TRUSTEES' ANNUAL REPORT *(continued)*

PERIOD ENDED 30 JUNE 2016

### ACHIEVEMENTS AND PERFORMANCE

Over the last year NACCOM's membership has continued to grow as new projects providing supported accommodation to those with No Recourse to Public Funds join the network. NACCOM now supports 39 full member organisations.

However, with NACCOM's support, existing members have also grown their capacity so that collectively the number of bed spaces available has risen by an impressive 34% to 789 beds with an estimated 1,707 people supported during the year. This includes 808 asylum seekers with no recourse to public funds, 499 refugees and 400 other migrants. This is a remarkable achievement in the midst of a very challenging environment and we are constantly impressed by the resourcefulness and creativity of our members to respond to destitution in their communities.

However, the need for their, (and therefore our) services also continues to grow as Government is increasingly making it difficult for asylum seekers to have a fair hearing in their quest to gain the right to remain in the UK, despite trying to deliver on their commitment to resettle 20,000 Vulnerable Syrian Refugees by 2020. This is creating a divisive two tier system of support giving the appearance of deserving and undeserving refugees, which many in our sector are very concerned about.

We continue to have a significant input to the Strategic Alliance on Migrant Destitution both at a local and national level bringing our members' expertise and experience of alleviating destitution to this important initiative.

In order to be able to increasingly support our members to do more and use their experience to collectively campaign for changes in policy to end destitution the NACCOM board has reviewed our vision and agreed a new strategy for the next 4 years. This includes collectively housing 1,000 asylum seekers with no recourse to public funds per year and a total number of 2,250 destitute asylum seekers, refugees and other migrants a year by 2020.

We will also improve our data gathering from members (both qualitative and quantitative) to provide key stakeholders, influencers and decision makers with more information that highlights the extent and effects of destitution as well as the success of NACCOM members in achieving routes out of destitution. See page 3 of this report or our website for our full 2020 Vision and Strategy.

# NACCOM

## TRUSTEES' ANNUAL REPORT *(continued)*

PERIOD ENDED 30 JUNE 2016

### FINANCIAL REVIEW

NACCOM became a Charitable Incorporated Organisation in June 2015 having set up our own bank account in April 2015. Previously our accounts were managed through the Boaz Trust's bank account as restricted funds; however, the financial administration of NACCOM was taken over by Paul Catterall (Treasurer) of Open Door North East in April 2015.

In 2015 for the first time we received start-up funds from one Charitable Trust to distribute to new member organisations to help them build some capacity in the early stages of their development. It was also the first year that we charged a membership fee. This has been introduced on a sliding scale to ensure that it is not a barrier to new smaller organisations joining but will start to generate some unrestricted income from members.

We are very grateful to all our supporters large and small and look forward to attracting some larger funds in the future to enable us to transition to a larger organisation with a more stable and longer-term financial position to be able to deliver on our 2020 Vision.

In the reporting period, NACCOM has been supported by the following charitable trusts and foundations (excluding membership fees/donations):

- Allen Lane Foundation
- Lush Charity Pot
- Eleanor Rathbone Charitable Trust
- A charitable trust wishing to be anonymous

We also now have an online donation facility through Give.net, details of which are accessible on our website ([www.naccomm.org.uk](http://www.naccomm.org.uk)).

### PLANS FOR FUTURE PERIODS

NACCOM is currently seeking funds to increase its current staff capacity and recruit a National Director with the skills and experience to be able to deliver the Objectives already set out in this report. This is an exciting time of transition that will enable us to increasingly support and grow our diverse range of member organisations in a way that is tailored to their needs keeping the essence of what makes NACCOM unique at the core of what we do, whilst also increasing our effectiveness and impact. We are particularly keen to find more robust ways of evidencing the scale and effect of the destitution of asylum seekers with no recourse to public funds so that we can campaign alongside other partners for changes in policy and practice that make asylum seekers destitute.

### INDEPENDENT EXAMINER

John Oswald of Stephenson Coates Limited has been appointed as independent examiner for the ensuing year.

110 Oldham Road  
Manchester  
M4 6AG

Signed by order of the trustees



Paul Catterall  
Charity Secretary

28 November 2016



# NACCOM

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF NACCOM

PERIOD ENDED 30 JUNE 2016

I report on the accounts of the CIO for the period ended 30 June 2016 which are set out on pages 8 to 13.

### RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The CIO's trustees are responsible for the preparation of the accounts. The CIO's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### INDEPENDENT EXAMINER'S STATEMENT

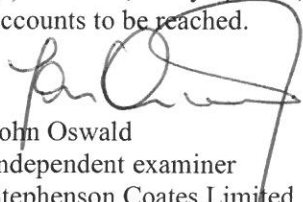
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



John Oswald  
Independent examiner  
Stephenson Coates Limited  
West 2, Asama Court  
Newcastle Business Park  
Newcastle upon Tyne  
NE4 7YD

28 November 2016

**NACCOM**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**PERIOD ENDED 30 JUNE 2016**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
<b>INCOME AND ENDOWMENTS</b>				
Donations and legacies	2	13,735	52,500	66,235
Income from charitable activities	3	815	–	815
Investment income	4	29	–	29
<b>TOTAL INCOME</b>		<u>14,579</u>	<u>52,500</u>	<u>67,079</u>
<b>EXPENDITURE</b>				
Expenditure on raising funds:				
Fundraiser's costs	5	–	(4,161)	(4,161)
Expenditure on charitable activities	6/7	<u>(13,923)</u>	<u>(31,190)</u>	<u>(45,113)</u>
<b>TOTAL EXPENDITURE</b>		<u>(13,923)</u>	<u>(35,351)</u>	<u>(49,274)</u>
<b>NET INCOME FOR THE YEAR</b>	8	656	17,149	17,805
<b>RECONCILIATION OF FUNDS</b>				
Total funds brought forward		–	–	–
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>656</u>	<u>17,149</u>	<u>17,805</u>

The Statement of financial activities includes all gains and losses in the year.

All of the above amounts relate to continuing activities.

The notes on pages 10 to 13 form part of these accounts.

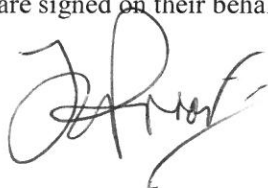
**NACCOM**  
**BALANCE SHEET**  
**30 JUNE 2016**

	Note	£	2016 £
<b>CURRENT ASSETS</b>			
Cash at bank		18,562	
<b>CREDITORS: Amounts falling due within one year</b>	<b>10</b>	<u>(757)</u>	
<b>NET CURRENT ASSETS</b>			<b>17,805</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u>17,805</u>
<b>NET ASSETS</b>			<u>17,805</u>
 <b>FUNDS OF THE CHARITY</b>			
Restricted income funds	11		17,149
Unrestricted income funds	12		<u>656</u>
<b>TOTAL CHARITY FUNDS</b>			<u>17,805</u>

These accounts have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015).

These accounts were approved by the Board of Trustees and authorised for issue on the 28 November 2016 and are signed on their behalf by:

J Prior  
Trustee



The notes on pages 10 to 13 form part of these accounts.

# NACCOM

## NOTES TO THE ACCOUNTS

PERIOD ENDED 30 JUNE 2016

### 1. ACCOUNTING POLICIES

#### **Basis of accounting**

The accounts have been prepared under the historical cost convention. The accounts have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015), and the requirements of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015) (SORP 2015).

#### **Income**

*Donations & Legacies* - Gifts are recognised when received by or on behalf of the CIO. Grants and legacies are accounted for as soon as the CIO is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the CIO is certain.

*Investment income* – Interest entitlements are accounted for as they accrue.

#### **Expenditure**

Charitable activities – The cost of charitable activities represents the cost of undertaking the charity's objectives. All expenditure is accounted for on an accruals basis. Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Value added tax is not recoverable by the charity and as such it is included in the relevant costs in the Statement of Financial Activities.

#### **Pension costs**

The charitable company operates a defined contribution pension scheme for its staff. The scheme and its assets are held by independent managers. The pension cost charge in the financial statements represents contributions due from the charity for the year.

#### **Fund accounting**

General funds are unrestricted funds which are to be available for use at the discretion of the directors in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds is charged against the specific fund.

# NACCOM

## NOTES TO THE ACCOUNTS

PERIOD ENDED 30 JUNE 2016

### 2. DONATIONS AND LEGACIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
<b>Gifts</b>			
Gifts	4,000	–	4,000
<b>Grants receivable</b>			
Grants	8,000	52,500	60,500
Subscriptions	1,735	–	1,735
	13,735	52,500	66,235

### 3. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds £	Total Funds 2016 £
Conference income	815	815
	815	815

### 4. INVESTMENT INCOME

	Unrestricted Funds £	Total Funds 2016 £
Bank interest receivable	29	29
	29	29

### 5. FUNDRAISER'S COSTS

	Restricted Funds £	Total Funds 2016 £
Fundraising	4,161	4,161
	4,161	4,161

### 6. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
Grants to member organisations	–	29,000	29,000
Annual conference & networking events	1,618	1,191	2,809
Staff costs	8,432	–	8,432
Other activities	1,530	999	2,530
Marketing and communications	1,440	–	1,440
Support costs	903	–	902
	13,923	31,190	45,113

# NACCOM

## NOTES TO THE ACCOUNTS

PERIOD ENDED 30 JUNE 2016

### 7. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Activities undertaken directly £	Grant funding activities £	Total Funds 2016 £
Grants to member organisations	–	29,000	29,000
Annual conference & networking events	2,809	–	2,809
Staff costs	8,432	–	8,432
Other activities	2,530	–	2,530
Marketing and communications	1,440	–	1,440
Support costs	902	–	902
	<u>16,113</u>	<u>29,000</u>	<u>45,113</u>

### 8. NET INCOMING RESOURCES FOR THE YEAR

This is stated after charging:

	2016 £
Staff pension contributions	<u>439</u>

### 9. STAFF COSTS AND EMOLUMENTS

Total staff costs were as follows:

	2016 £
Wages and salaries	7,432
Social security costs	561
Other pension costs	439
	<u>8,432</u>

#### Particulars of employees:

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

	2016 No.
Number of management staff	<u>1</u>

No employee received remuneration of more than £60,000 during the year.

### 10. CREDITORS: Amounts falling due within one year

	2016 £
PAYE and social security	191
Other creditors	566
	<u>757</u>

# NACCOM

## NOTES TO THE ACCOUNTS

PERIOD ENDED 30 JUNE 2016

### 11. RESTRICTED INCOME FUNDS

	Income	Expenditure	Balance at
	£	£	30 Jun 2016
			£
Grant fund	45,000	(29,000)	16,000
Media & communication fund	6,000	(5,160)	840
Festival stall fund	1,500	(1,191)	309
	<u>52,500</u>	<u>(35,351)</u>	<u>17,149</u>

### 12. UNRESTRICTED INCOME FUNDS

	Income	Expenditure	Balance at
	£	£	30 Jun 2016
			£
General Funds	<u>14,579</u>	<u>(13,923)</u>	<u>656</u>

### 13. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Net current	Total
	assets	
	£	£
<b>Restricted Income Funds:</b>		
Grant fund	16,000	16,000
Media & communication fund	840	840
Festival stall fund	309	309
	<u>17,149</u>	<u>17,149</u>
<b>Unrestricted Income Funds</b>	<u>656</u>	<u>656</u>
<b>Total Funds</b>	<u>17,805</u>	<u>17,805</u>